

**Leicestershire County Council and Nottingham City Council**  
**28-Day Notice of key decisions and items to be discussed in private**

**East Midlands Shared Services Joint Committee – 24 June 2024**  
**Notice published – 24 May 2024**

This notice contains details of key decisions to be taken and items to be discussed in private by the East Midlands Shared Services Joint Committee on 24 June 2024. The decision dates shown on this notice are the earliest anticipated and decisions may be taken later, if circumstances change. Any additional reports to be taken to the above meeting, or any changes made to the reports identified on this notice, will be published on separate notices.

If any other documents relevant to the items included in the notice are to be submitted to the Joint Committee, they will be made available on the Council's website or on request from [constitutional.services@nottinghamcity.gov.uk](mailto:constitutional.services@nottinghamcity.gov.uk), provided they are not due to be discussed in private. Copies of the documents to be submitted to the Joint Committee can be obtained from Loxley House, Station Street, Nottingham, NG2 3NG (unless stated otherwise).

**Governance Officer:** Phil Wye, [phil.wye@nottinghamcity.gov.uk](mailto:phil.wye@nottinghamcity.gov.uk)

	<b>Item to be considered</b>	<b>Date of decision</b>	<b>Open to the public or likely to be considered in private?</b>	<b>Who can provide further information?</b>
1.	East Midlands Shared Services Annual Report 2023/2024	24 June 2024	Open under paragraph	Lucy Littlefair, Head of East Midlands Shared Services Tel: 0116 3056333  lucy.littlefair@emss.org.uk
2.	East Midlands Shared Services - Budget outturn 2023/2024 and 2024/25 budget update	24 June 2024	Open under paragraph	Lucy Littlefair, Head of East Midlands Shared Services Tel: 0116 3056333  lucy.littlefair@emss.org.uk
3.	East Midlands Shared Services Audit Plan	24 June 2024	Open under paragraph	Lucy Littlefair, Head of East Midlands Shared Services Tel: 0116 3056333  lucy.littlefair@emss.org.uk

**East Midlands Shared Services Joint Committee Members**

Councillor Audra Wynter	(Chair – Nottingham City Council)
Councillor Pavlos Kotsonis	(Nottingham City Council)
Councillor Lee Breckon JP	(Vice-Chair – Leicestershire County Council)
Councillor Peter Bedford	(Leicestershire County Council)